



To our UMCM volunteers: A local criminal records check is required for volunteers in our organization. By providing this information, you give us permission to conduct that records check with the Pinellas County Sheriff's Office. All information received from PCSO, the information contained on this form, and any other personal information you provide to UMCM will be kept strictly confidential.

Donna C. Ratzlaff, ACSW  
*Executive Director*

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Pinellas County Sheriffs Office  
P.O. Box 2500  
Largo, FL 33779

Dear Sheriff Coats:

Pursuant to chapter 435, F.S., United Methodist Cooperative Ministries requests a local records check on the applicant listed below:

_____	_____	_____	_____
Last Name	First Name	Middle Name	
_____	_____	_____	_____
DOB	Social Security #	Race	Sex

Please document the finding on this check and return the information in the enclosed stamped self-addressed envelope.

Thank You,

United Methodist Cooperative Ministries  
1625 Union Street  
Clearwater, FL 33755

Signed:

A handwritten signature in black ink that reads "Donna C. Ratzlaff".

Donna C. Ratzlaff, ACSW  
Executive Director  
United Methodist Cooperative Ministries

*Building Bridges, Transforming Lives!*